RAYMOND JAMES

June 26, 2014

ASSOCIATE FINANCIAL ADVISOR

IFS – Vancouver - Hartley

Raymond James Ltd. is seeking a full-time Associate Financial Advisor to join our Vancouver independent office. Raymond James Ltd. is one of Canada's leading independent investment dealers offering high quality investment products and services to Canadians seeking customized solutions to their wealth management needs.

Under the direction of a Senior Financial Advisor, the Associate Financial Advisor will be engaged in building the practice while supporting and assisting in managing existing investment portfolios. The successful candidate will be providing service directly to clients, including the details of investment information, taking buy/sell orders, and responding to account inquiries.

This position will be suitable for an individual who currently has a small clientele, is energetic, ambitious, self-motivated and is willing to go beyond to service our clients. The successful candidate must have a meticulous attention to detail, possess a positive attitude, and have superior interpersonal skills as they would be dealing directly with clients.

Specific Duties:

- Working with, managing and developing your own client base;
- Moderate daily research including following news and earnings on stocks held in portfolios
- Take buy/sell orders from clients for stocks, bonds and other investment products
- Inform clients of maturing money market instruments and re-invest funds as requested
- Provide current price quotations to clients
- Client review preparation
- Generation and support of marking campaigns
- Daily client interaction by servicing incoming calls
- Perform general account document and administration duties

Qualifications:

- Experience in a similar role and are preferably IIROC licensed
- Successful completion of the Canadian Securities and Conducts and Practices Handbook and hold current Registered Representative status
- Excellent verbal and written communication skills
- Exceptional problem solving skills
- Demonstrated ability to bring identified high net-worth clients to the team
- Very strong organizational skills and the ability to work with minimal supervision
- A positive attitude and enthusiasm to assist on a wide range of projects
- Results oriented person who will think outside of the box to solve client requests
- Working knowledge of various quotation equipment and computer software, including Dataphile and Microsoft Office experience is an asset
- Ability to work in a team environment and demonstrate a professional and friendly manner.

If you would like a challenging and rewarding opportunity, please send your resume along with a covering letter and business plan stating the amount of client assets that you will be able to bring to our team within thirty days of arrival to: *peter.boronkay@raymondjames.ca*.

We thank all candidates for their interest and advise that only those under consideration will be contacted. No phone calls please.